



# County of Los Angeles **CHIEF EXECUTIVE OFFICE**

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WILLIAM T FUJIOKA  
Chief Executive Officer

December 18, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:  
APPROVE ESTIMATED TOTAL PROJECT COST AND SCOPE,  
AUTHORIZATION TO APPLY FOR A FEDERAL AVIATION ADMINISTRATION  
AIRPORT IMPROVEMENT PROGRAM GRANT  
AND CALIFORNIA DEPARTMENT OF TRANSPORTATION  
CALIFORNIA AID TO AIRPORTS MATCHING FUNDS GRANT FOR A  
TAXIWAY DEVELOPMENT PROJECT, CAPITAL PROJECT NO. 88731,  
AT EL MONTE AIRPORT, CITY OF EL MONTE  
(FIRST DISTRICT) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the project is exempt under the California Environmental Quality Act, Section 15301(c), insofar as it consists of minor alteration of existing facilities, involving no expansion of use beyond that previously existing.
2. Approve project scope and estimated total project cost of \$825,000.
3. Authorize the Director of Public Works or his designee to apply for a Federal Aviation Administration (FAA) Airport Improvement Program Grant in the amount of \$783,750, and a California Department of Transportation (Caltrans) California Aid to Airports Program (CAAP) State Matching Funds Grant in the amount of \$19,593, for the Taxiway Development Project at El Monte Airport in the City of El Monte.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

4. Approve an exception to the County's Grant Policy, by authorizing the Director of Public Works or his designee to accept on the County's behalf, the FAA Airport Improvement Program Grant and Caltrans CAAP State Matching Funds Grant.
5. Authorize the Director of Public Works or his designee to conduct business with the FAA and Caltrans on, any and all, matters related to the grant funds for this project only, including executing grant agreements and signing requests for reimbursement.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to allow the Department of Public Works to obtain grant funding to pay for the design and construction of a taxiway development project that is a recommendation of the FAA Runway Safety Action Plan for El Monte Airport. To formally accept the FAA Grant within the short time frame following the offer to award grant funds, the Department of Public Works is recommending that, for this project, your Board approve an exception to the County's Grant Policy requiring all grants to be accepted by your Board.

The current taxiway design at El Monte Airport is obsolete and does not conform to FAA standards. The development of a modern, compliant taxiway system is a requirement of the FAA's Runway Safety Action Plan for El Monte Airport. This project will incorporate designated exits from the runway and clearly marked holding positions for aircraft. The project will also include new lighting, signage, pavement markings, and an update to the current Airport Layout Plan.

#### **Green Building/Sustainable Design**

In keeping with the intent of the County's recently adopted amendments to the green building/sustainable design policy, recycling/re-use of airport materials will be incorporated into the design of this project wherever feasible. The consultant will also determine the feasibility of incorporating other design elements in support of the County's sustainable design program. Possible Green Building/Sustainable Design elements could be incorporated by using reflectors on the taxiway edge instead of electrically powered lights to reduce energy consumption. A full disclosure of the consultant's findings and recommendations will be available when we return to your Board to adopt the plans and specifications for this project.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1) and Fiscal Responsibility (Goal 4). This action will allow us to implement current FAA standards to improve airport facilities for the El Monte Airport users and support the strategy of actively seeking grant funds from outside sources to increase the County's funding sources.

### **FISCAL IMPACT/FINANCING**

The recommended action will have no impact to the County General Fund.

Sufficient appropriation for this project is available in the Fiscal Year 2007-08 Adopted Capital Projects/Refurbishments Budget under C.P. No. 88731 for the estimated total project cost of \$825,000.

The anticipated FAA Airport Improvement Program (AIP) Grant commitment of \$783,750 will reimburse 95 percent of the total project cost. The anticipated Caltrans CAAP State Matching Funds Grant will reimburse \$19,593, which equates to 2.5 percent of the Federal grant amount. The Aviation Capital Project Fund will fund the balance of the project cost, which is equal to \$21,657. This project will only be initiated upon award of FAA grant funding.

A Project Budget Summary is included as Attachment A.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Public Utilities Code, Sections 21681-21684 and Section 4064 of the CAAP Regulations, local government approval authorizing the submittal of applications for grant funding is required.

On July 11, 2000, your Board approved the guidelines for the acceptance of State and Federal Grants in the amount of \$100,000, or more. These guidelines include a requirement that a County department prepare a Grant Management Statement for your Board's review prior to the department's carrying out activities covered under the grant. The attached Grant Management Statement for the FAA AIP Grant (Attachment B) has been prepared to conform to this requirement.

All Grant Agreements will be reviewed and approved as to form by County Counsel prior to execution by the Director or his designee.

### **ENVIRONMENTAL DOCUMENTATION**

The California Environmental Quality Act (CEQA) requires public agency decision makers to document and consider the environmental implications of their actions. The proposed project is categorically exempt pursuant to Class 1(c) of the Environmental Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, and Section 15301(c) of the CEQA guidelines, insofar as it consists of minor alteration to existing facilities.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

All users of the airport will benefit from completion of this improvement project, which will improve the airport taxiways and ramp areas and reduce maintenance costs for the County.

### **CONCLUSION**

Please return one adopted copy of this letter to my office (Capital Projects Division), and three adopted copies of this letter and attachments to the Department of Public Works (Aviation Division).

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DLW:DL  
JSE:DJT:RB:z

Attachments (2)

c: County Counsel

December 18, 2007

**ATTACHMENT A**  
**EL MONTE AIRPORT**  
**TAXIWAY DEVELOPMENT PROJECT**  
**PROJECT BUDGET SUMMARY**  
**APPROVE TOTAL PROJECT BUDGET**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Proposed Completion Date</b>
Award Consultant Services Contract	Dec. 07
FAA Approve Plans and Specifications	Mar. 08
Advertise for Construction Bids	Jun. 08
Award Construction Contract	Sep. 08
Construction Start	Nov. 08
Substantial Completion	Jan. 09
Final Acceptance	Mar. 09

**II. PROJECT BUDGET SUMMARY**

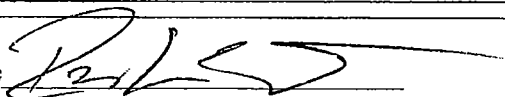
<b>Budget Category</b>	<b>Proposed Project Budget</b>
Construction	
Construction Contract	<b>\$630,000</b>
Change Order Contingency	<b><u>30,000</u></b>
Total Construction Cost	<b>\$660,000</b>
Consultant Services	<b>120,000</b>
Miscellaneous Expenditures	<b>5,000</b>
County Administrative Services	<b>40,000</b>
<b>TOTAL</b>	<b>\$825,000</b>

# ATTACHMENT B

## Los Angeles County Chief Administrative Office Grant Management Statement for Grants \$100,000 or More

<b>Department:</b> Public Works		
<b>Grant Project Title and Description</b>		
EL Monte Airport – Taxiway Development.		
<b>Funding Agency</b>	<b>Program (Fed. Grant #/State Bill or Code #)</b>	<b>Grant Acceptance Deadline</b>
Federal Aviation Administration (FAA)	Airport Improvement Program (AIP)	Approximately three weeks from receipt of grant offer
<b>Total Amount of Grant Funding:</b> \$783,750		<b>County Match:</b> \$41,250* (hard)
<b>Grant Period:</b> Until project is completed	<b>Begin Date:</b> 08/08 (est.)	<b>End Date:</b> 03/09 (est.)
<b>Number of Personnel Hired Under This Grant:</b> 0	<b>Full Time:</b> N/A	<b>Part Time:</b> N/A
<b>Obligations Imposed on the County When the Grant Expires</b>		
Will all personnel hired for this program be informed this is a grant-funded program?	Yes	N/A <u>X</u>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	N/A <u>X</u>
Is the County obligated to continue this program after the grant expires?	Yes	N/A <u>X</u>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes	N/A <u>X</u>
b.) Identify other revenue sources (describe below)	Yes	N/A <u>X</u>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	N/A <u>X</u>
<b>Impact of additional personnel on existing space:</b>		
N/A		
<b>Other requirements not mentioned above:</b>		
The County will initiate the grant termination after the Board of Supervisors accepts the completed contract work.		
* \$19,593 of the County Match may be funded by California Department of Transportation California Aid to Airports Program. \$ 21,657 will be funded by the Aviation Capital Projects Fund.		

Department Head Signature



Date: 11-15-07